

Receipts and Payments made since the last Parish Council Report and payments for approval

Balance on the cash book at 30th April 2017 £ 16,407.01

Add: Receipts in the period

Receipt	Date	Payer	Description	Amount
005	31/05/17	Natwest	Interest	0.06

Total receipts 0.06

Deduct: Payments in the period

Payment	Date	Payee	Cheque Description	Amount
008	17/05/17	BGG Garden & Tree Care Ltd	001483 Grass cutting & spraying	540.00
009	17/05/17	Zurich Municipal	001484 Insurance	333.76
010	17/05/17	Clerk	001485 Salary May 17 P2	265.16
011	17/05/17	RFO	001486 Salary May 17 P2	25.05
012	17/05/17	RFO	001487 HMRC P2 PAYE reimbursement	129.69

Total payments (1,293.66)

Balance on the cash book at 31st May 2017 15,113.41

Bank Reconciliation

Balances on the bank statements at period end

Current Account	9,678.00
Reserve Account	6,463.91
Total	16,141.91

Deduct: cheques entered into the cash book but not yet presented by payees

Payment	Date	Payee	Cheque Description	Amount
008	17/05/17	BGG Garden & Tree Care Ltd	001483 Grass cutting & spraying	540.00
009	17/05/17	Zurich Municipal	001484 Insurance	333.76
011	17/05/17	RFO	001486 Salary May 17 P2	25.05
012	17/05/17	RFO	001487 HMRC P2 PAYE reimbursement	129.69

Total (1,028.50)

Adjusted balances at the bank 15,113.41

Difference between the cash book and adjusted bank statement 0.00

Payments submitted for approval

Payment	Date	Payee	Cheque Description	Amount £
013	19/06/17	Clerk	001488 Salary June 17 P3	302.65
014	19/06/17	RFO	001489 Salary June 17 P3	24.65
015	19/06/17	RFO	001490 HMRC P3 PAYE reimbursement	135.51


Total authorised 462.81

I confirm that the cash book correctly reconciles to the bank statements as at.....31st May 2017

Signed: 
Responsible Financial Officer

Date: 3rd July 2017

Approved by:

Signed: 
Chairman

Date: 14 Aug 2017